

APPLIED TECHNOLOGY CLUB CONSTITUTION

@ SPOKANE FALLS COMMUNITY COLLEGE

Preamble:

We, the members of the Applied Technology Club, in order to form an organization beneficial to ourselves, and the college, on this day, November 19, 2012, do hereby ordain and establish this constitution for the Applied Technology Club.

Article I – Name

Section 1 – The name of this organization shall be the “Applied Technology Club” hereinafter referred to as the “club”.

Article II – Purpose

Section 1 – The purpose of the club shall be to promote learning in the areas related to computer information systems and technology, and to encourage interdisciplinary learning, cultural exchange and recreational activities within areas where computer information systems and technology apply.

Section 2 – The club shall provide means of social interaction and broad exposure to the field of technology for current SFCC Students, SFCC Faculty and, to the extent possible, the local community at large.

Section 3 – The club shall coordinate and promote activities, programs and fund raising events which support the goals of the organization.

Section 4 – Proposed club activities shall be indicated in Exhibit A to this constitution. Exhibit A to this constitution can be modified without ratification.

Article III – Membership

Section 1 – This club’s membership shall be open to any SFCC Student, regardless of age, gender, race, religion or other legally recognized form of discrimination, and enrolled in any SFCC class.

Section 2 – Memberships shall be renewed at the beginning of the fall semester and the club shall provide a form or other means for this renewal.

Section 3 – Only club members and the club’s advisor are allowed to travel with the club. Any traveling club member shall have a minimum 2.0 Accumulative GPA and enrolled in a minimum of 10 credits in the current quarter (and/or the quarter traveling).

Article IV – Officers, Directors, Student Representatives and Duties

Section 1 – The Applied Technology Club shall have as officers; a President, a Vice President, a Secretary and a Treasurer. In addition, there shall be a Promotional Director, a Web Master Director and 2 Student Representatives (One Primary Rep & One Alternate Rep). The election term shall be one year in length (beginning of fall quarter to the beginning of next fall quarter). Officers, directors and student representatives shall be SFCC students and they shall also be club members.

Section 2 – The duties of the Officers are as follows:

President – Presides at all meetings, enforces order at all meetings, calls special meetings with consent of the members, and makes executive decisions with the club Advisor.

Vice President – Presides at meetings in the absence of the President, presides over all committees, and makes executive decisions with the club Advisor in the absence of the President.

Secretary – Handles all correspondence, keeps accurate minutes of all meetings.

Treasurer – Handles all finances, keeps accurate records of all accounts. All finances shall be managed in strict accordance with existing SFCCAS / JSFBC policies and procedures.

Promotional Director – The Promotional Director shall publicize club events, meetings, and socials through campus advertising, papers, posters, and other available media. This Director shall keep a collection of the club's memorabilia.

Web Master Director – The Web Master shall update and maintain the Computer Club's web page. This director shall coordinate with the Secretary and Promotional Director to keep the site updated.

Student Representatives – Attend meetings (including the SFCCAS Activities Board meetings), promote recruiting, and research articles & activities. Any Officer or Director of the club can attend meetings in lieu of the Student Representatives.

Article V – Elections

Section 1 – Election meeting shall be presided over by the club's academic advisor and its members and held during the first meeting of the academic year.

Section 2 – Election of officers shall be held by *open ballot* from those nominated for open positions, with a simple majority (50% + 1) required for each position.

Section 3 – A special election may be called by the President with a one week advance notice and consent of the members.

Section 4 – The members reserve for themselves the right to recall any of the officers, directors or student representatives with a two-thirds (2/3) majority of the entire voting membership. The recall shall be conducted by open ballot and presided over by the club's academic advisor.

Section 5 – Officer, Director or Student Representative vacancies, either by recall or by voluntary resignation, shall be filled by an open ballot special election of those nominated, with a simple majority (50% +1) required for each position. The club President shall have the authority to appoint another club member as an officer, director or student representative to fill the vacancy(s) until such election can be scheduled and executed in accordance with Section 3 of this article.

Article VI – Meetings

Section 1 – Regular meetings shall be scheduled with the consent of the voting members, and the month/day/time of said meetings shall be established at the first meeting of the academic year.

Section 2 – There shall be at least one regular meeting held every calendar month of the academic year.

Section 3 – Rules for this organization shall be "*Robert's Rules of Order*", Revised Ed.

Section 4 – The recognized quorum for regular and special meetings shall be a minimum of [8] club members, including officers, directors and student representatives.

Article VII – Committees

Section 1 – Any and all committees shall be appointed by the club President with the advice and consent of the other officers, directors and student representatives. No ratification shall be required.

Article VIII – Amendments

Section 1 – Proposed constitutional amendments or changes shall be presented to the club in writing at least one meeting before it may be voted on.

Section 2 – Approval by two-thirds (2/3) of the voting members present at a regular meeting shall pass a proposed change. The change shall be put into effect immediately unless otherwise stipulated in the amendment.

Section 3 – A copy of any alteration to this document shall be filed with the SFCCAS Activities Board within 30 days of ratification. The new constitution shall supersede all previous constitutions.

Article IX – Club Academic Advisor

Section 1 – The club shall have a minimum of one (1) salaried member of the faculty or staff to serve in an advisory capacity.

Section 2 – Advisors shall serve a one (1) year term, unless they are re-elected, resign or are removed by college administration.

Section 3 – Advisors may serve an unlimited number of consecutive terms.

Section 4 – Advisors shall not have a vote on any matter brought before the club.

Section 5 – Advisors shall serve as a liaison between staff, faculty, administration and the student body.

Section 6 – Advisors shall insure continuity between outgoing officers and newly elected officers.

Section 7 – Advisors shall attend all club meetings.

Article X – Club Affiliations

Section 1 – This club constitution shall not prohibit the club from joining or aligning with a professional or other industry-recognized affiliation. Said joining or aligning shall be as determined by a simple majority of the club’s members. No ratification shall be required for club affiliations. Club members shall decide on these affiliations and any costs that may be associated with joining or aligning with said affiliates. Any and all club affiliations shall require the club to forward a copy of the affiliation’s constitution and/or statement of purpose to the SFCCAS Activities Board within 30 days of joining or aligning with the affiliate.

Article XI – Ratification and Enactment

Section 1 – This constitution shall become the official governing document of the organization, upon ratification by a two-thirds (2/3) vote of the club membership, and approval and acceptance by the SFCCAS Activities Board and the SFCCAS Senate.

Club President/Organizer Signatory (Print and Sign)

Date

Club Advisor Signatory (Print and Sign)

Date

SFCCAS Activities Board Official Signatory (Print and Sign)

Date

SFCCAS Senate Official Signatory (Print and Sign)

Date